

# MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** Burbage Village Hall, Eastcourt Road, Burbage, Wiltshire SN8 3AJ  
**Date:** 12 November 2012  
**Start Time:** 6:30 pm  
**Finish Time:**

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jerry Kunkler (Chairman), Cllr Stuart Wheeler (Vice Chairman) and  
Cllr Brigadier Robert Hall  
Cllr Jane Scott (Leader of the Council)

### **Wiltshire Council Officers**

Caroline Brailey – Community Area Manager  
Donna Mountford – Marketing Officer  
Adrian Hampton – Head of Local Highways and Streetscene

### **Parish Councils**

Charlton and Wilsford Parish Council – Mary Gillmore  
Chirton and Conock Parish Council – Stef Robertson  
Easton Parish Council – Hew Helps, Margaret Holden  
Grafton Parish Council – Susie Brew  
Manningford Parish Council – Bernard Gaskin  
Milton Lilbourne Parish Council – Paul Oatway  
Pewsey Parish Council – Peter Deck, Bob Woodward, Terry Eyles, Brian Tubb  
Rushall Parish Council – Colin Gale, John Rogers  
Shalbourne Parish Council – Peter Blanthorn, Stella Zweck  
Woodborough Parish Council – Jim Fletcher

**Partners**

Wiltshire Police – Matt Armstrong

Wiltshire Fire and Rescue – Mike Franklin

Pewsey Community Area Partnership (PCAP) – Bob King

Pewsey Vale School – 10 attendees

Great Bedwyn Youth Club – 4 attendees

Pewsey Area Campus Team - Bob Woodward, Curly Haskell

**Total in attendance: 63**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members, the officers and the visiting cabinet representative, Councillor Jane Scott.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <p>Ian Gibbons – Service Director Law and Governance  Steve Hepworth – Alton Parish Council  Richard Netherclift – Manningford Parish Council</p>
3	<p><u>Minutes</u></p> <p><u>Item 27 – Housing Need and Review of Wiltshire’s Housing Allocation System</u></p> <p>The Chairman confirmed that the population of 13,690 mentioned within the minute of the above item referred to the community area of Pewsey. The wording would therefore be amended to reflect this.</p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 10 September with the above amendment made were agreed as a correct record and signed by the Chairman.</b></p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew the Board’s attention to the announcements provided within the agenda, namely:</p> <ul style="list-style-type: none"> <li>a) Informal Adult Education update</li> <li>b) Community Infrastructure Levy</li> <li>c) Victim Support</li> <li>d) Impact of Welfare Reform</li> <li>e) Understanding Autism</li> <li>f) Current Consultations</li> </ul>
6	<p><u>Participatory Budgeting - Youth Funding</u></p> <p>The Chairman welcomed the Youth Groups in attendance to present their</p>

	<p>projects for funding from the Area Board. Each Group was invited to address the Board and the audience invited to vote on whether to support the proposal following each presentation. £4,494 was made available from the Board which it was agreed would be awarded through a participatory budgeting style activity.</p> <p>The following projects were presented (details of which were provided on page 29 of the agenda):</p> <ul style="list-style-type: none"> <li>• Purchase of 6 Kindle Fire devices and 8 electronic books per kindle (Pewsey Vale School)</li> <li>• Funding towards a nature garden to increase practical skills in landscaping (Pewsey Vale School)</li> <li>• Funding towards a Graffiti Art Workshop (Great Bedwyn Youth Group)</li> </ul> <p>Upon vote the audience and the Board members were in support of all three projects.</p> <p><b>Decision:</b></p> <p><b>That Pewsey Vale School is granted £1,014 towards the purchase of 6 Kindle Fire devices and 8 electronic books per Kindle.</b></p> <p><b>That Pewsey Vale School is granted £1,005 towards a nature garden to increase practical skills in landscaping.</b></p> <p><b>That Great Bedwyn Youth Group is granted £700 towards a Graffiti Art Workshop.</b></p>
7	<p><u>Cabinet Representative - Councillor Jane Scott</u></p> <p>The Chairman welcomed the attending Cabinet Member and Leader of the Council, Cllr Jane Scott, to the meeting.</p> <p>In addressing the Board the following information was provided:</p> <ul style="list-style-type: none"> <li>• That Wiltshire Council had been running as a unitary authority for over 3 years. In 2007 when the decision to apply for unitary status was made the authority was unaware of the recession to come and the reduction in funding of 28%.</li> <li>• As part of the savings required, back office costs had been reduced from 19% gross spend to just 9% with minimum affect on front line services such as children’s centres, leisure centres and libraries.</li> <li>• Demographics show an increase and growing aging population, with Wiltshire growing faster than anywhere else in the South West. At the end of the financial year the authority would have invested £60m into adult social care services. Further funding cuts from central government</li> </ul>

and the likely increase in costs associated with an aging population would remain a challenge for the Council.

- A further priority for the Council was the economy. The council was working with businesses to encourage growth in the area. Approximately 2,000 jobs had been created over the last couple of years in the western corridor of Wiltshire. Wiltshire has amongst the lowest unemployment levels in the country.
- The authority was aware that limited broadband had an impact on businesses moving to the County. Investment in Superfast Broadband was taking place to achieve a 92% coverage. Work would continue on the remaining 8% to achieve a 100% coverage. The bidding process for the Councils partner in rolling out broadband had now been completed and would be announced shortly. A list of priority areas for roll-out would be announced to Area Boards early next year.
- To reduce fines attached to landfill the council had revised its waste collection service. As a result recycling figures had moved from approximately 27% to 48% and there was a continued drive to reach 50% by 2020.
- Investment into highways maintenance had been made year on year, this included reducing the back-log on remedial work with repairs being completed within approximately 3 to 5 days. The authority was aware of the damage heavy vehicles had in particular on country roads which were not originally designed for such heavy use. Although the authority did not have the power to stop them being used the issues on the A345 and A346 had been noted by the Highways team.
- Work continued to reduce the number of office buildings to 3 main hubs by the end of 2013. This would result in capital savings of £80m and a further £5m year on year in revenue costs.
- To bring community buildings closer together and ensure efficient running costs in the future, co-location of services in the form of community campuses to serve the current and future needs of residents were being developed.
- Once the Core Strategy for Wiltshire had been approved by the Inspectorate, Town and Parish councils would be able to develop Neighbourhood Plans to reflect how local communities would like to develop their local areas within the Strategy.

The Chairman thanked the Leader for the update.

8	<p><u>The Legacy of 2012</u></p> <p>Cllr Jane Scott, Leader of the Council, gave a presentation regarding the Jubilee and Olympics celebrations that had taken place throughout 2012, and spoke about the importance of keeping the legacy of these events alive within local communities.</p> <p>Some of the key highlights and positive impacts of the events included:</p> <ul style="list-style-type: none"> <li>• Additional spend on events days was estimated to be over £1 million – not including any tourism impact</li> <li>• Hotels and B&amp;B's in Salisbury were fully booked w/c 9 July for the Hudson's Field event</li> <li>• Approximately 300 street parties had taken place over the Jubilee weekend.</li> <li>• Visit Wiltshire website had the highest monthly number of visits since records began in 2008</li> <li>• There was a substantial return on investment (£290,000)</li> <li>• Wiltshire was the only County that had the torch come into the County twice. The memorable footage of Michael Johnson carrying the torch at Stonehenge had been used significantly during the Olympics.</li> </ul> <p>A Legacy Board was being established. With this in mind, all were encouraged to think of ways and ideas for keeping the Legacy of 2012 alive within their communities. The Communications team were happy to provide support and advice if required.</p> <p>The Chairman thanked the Leader for the presentation.</p>
9	<p><u>Partner Updates</u></p>
9.1.	<p><u>Wiltshire Police</u></p> <p>Inspector Matthew Armstrong referred the meeting to the written update in the agenda and confirmed that he had taken over responsibility from Inspector Ron Peach.</p> <p>Clarification was provided that although the detection rate provided in relation to non-domestic burglary currently indicated a 0% figure, arrests had been made and charges brought about which would be reflected in future updates.</p>
9.2.	<p><u>Wiltshire Fire and Rescue Service</u></p> <p>Mike Franklin, of Wiltshire Fire and Rescue, referred the meeting to the written update and confirmed that since publication this had been superseded as per the copy as circulated at the meeting, a copy of which can be found attached to these minutes.</p> <p>The Risk Management Plan was also being developed. A request was made for</p>

	<p>those who may be interested as stakeholders to register on <a href="http://www.wiltsfire.gov.uk">www.wiltsfire.gov.uk</a> so that they could be consulted once the consultation period commenced.</p>
9.3.	<p><u>NHS Wiltshire</u></p> <p>The update provided on pages 37 and 38 of the agenda was noted.</p>
9.4.	<p><u>Pewsey Community Area Partnership</u></p> <p>Bob King, Chairman of the Pewsey Community Area Partnership (PCAP) gave an update on the work of PCAP. The next meeting would take place on 29 November where there would be someone in attendance to provide further details on 'time credits', the initiative to encourage volunteering within communities.</p>
9.5.	<p><u>Parish Councils</u></p> <p><b>Woodborough Parish Council</b> - The update provided on page 39 of the agenda was noted.</p> <p><b>Charlton Parish Council</b> - Concern over the Great Stones Way was raised where it was understood that 'Friends of the Ridgeway' were publicising a walk from Avebury to Stonehenge along agreed rights of way. An Environmental Impact Assessment report for the route had been undertaken.</p> <p><b>Chirton and Conock Parish Council</b> - Stef Robertson thanked the Board for its support and confirmed that speed restrictions were now in place on a stretch of the A342.</p> <p><b>Burbage Parish Council</b> - The Parish Council raised the issue of Neighbourhood Plans which it understood would need to be approved by Wiltshire Council.</p> <p>Cllr Jane Scott confirmed that Wiltshire Council would look to provide a template and guidance for all Parish Councils. Officers were currently working on the Core Strategy but would be rolling out details in relation to the Neighbourhood Plans, taking into consideration the work undertaken by the pilot groups, in due course. Parish Councils were requested to hold back any work until this support was available.</p> <p>The work previously undertaken to produce Village Design Statements could also be used where possible to help steer the Neighbourhood Plans at the appropriate time.</p> <p>The template and guidance would be available to all Parish Councils although neighbouring Parishes may wish to work together to produce joint Plans where appropriate.</p>

9.6.	<p><u>Pewsey Youth Advisory Group (YAG)</u></p> <p>The Youth Advisory Group held its first meeting on 25 October where services for young people in the Pewsey community area were discussed.</p> <p>Members from the Pewsey Area Campus Team (previously known as the Shadow Community Operations Board) would be invited to attend the next meeting on 13 December to discuss how young people could input into the work of the Campus Team.</p>
9.7.	<p><u>Pewsey Area Campus Team</u></p> <p>The update on pages 41 and 42 of the agenda was noted. Clarification was provided that the proposals put forward to Cabinet on 23 October had been well received and as such had been approved.</p> <p>Talks would now commence with the feasibility study designer with planning applications expected to be submitted later in the Spring of 2013.</p> <p>Pewsey Vale School were helping to produce a film about the Campus Team which would be available on the Campus website once completed (<a href="http://www.pewseyareacampus.co.uk">www.pewseyareacampus.co.uk</a>) and would help communicate the purpose of the Team itself.</p>
9.8.	<p><u>Wiltshire Involvement Network (WIN)</u></p> <p>The update was noted.</p>
10	<p><u>Update from Superstrings</u></p> <p>Iona Hassan was in attendance to provide a presentation on how project awarded funding had been spent by Superstrings.</p> <p>Superstrings had been running folk music workshops within local community schools, culminating in concerts taking place in May and July 2012. Links to the project can be found:</p> <p><a href="http://vimeo.com/53070883">http://vimeo.com/53070883</a>  <a href="http://vimeo.com/31960187">http://vimeo.com/31960187</a></p> <p>The next series of concerts were planned for March 2013. Further details would be announced once available.</p>
11	<p><u>CATG Update</u></p> <p>The notes of the CATG meeting held on 24 October were noted and the recommendations contained within endorsed by the Board.</p> <p><b><u>Decision</u></b></p>



	<p>The recommendations within the CATG notes were endorsed, which included that the Area Board allow CATG to commission a feasibility study for the Pedestrian Access to Pewsey Station Project, using £5,000 of the £10,000 set aside earlier in the year (the remaining £5,000 to be returned to the Area Board budget) and that issue number 2434 in relation to Broadfields be closed.</p>
12	<p><u>Community Issues</u></p> <p>Councillor Stuart Wheeler updated the meeting on the Community Issues which had been received by the Area Board, details of which were provided on pages 49 and 50 of the agenda.</p>
13	<p><u>Community Area Grants</u></p> <p>The Area Board considered a number of applications for Community Area Grant funding. The Chairman invited the local Councillor to introduce each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p><b><u>Decision</u></b>  <b>Shalbourne Tennis Club was awarded £5,000 towards the cost of refurbishing the tennis courts.</b></p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grants criteria for 2011/12 and would support several Community Area Plan priorities, including improving community sports opportunities and generating greater volunteering within the community.</i></p> <p><b><u>Decision</u></b>  <b>Wilcot Cricket Club was awarded £4,360 towards the cost of replacing the astro turf conditional upon the remainder of the funding to enable the project to proceed being in place before the money can be claimed.</b></p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grants criteria for 2011/12 and would support several Community Area Plan priorities, including improving community sports opportunities.</i></p> <p><b><u>Decision</u></b>  <b>Great Bedwyn Cricket Club was awarded £831 towards the cost of purchasing seed germination sheet for cricket square.</b></p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grants criteria for 2011/12 and would support several Community Area Plan priorities, including improving community sports opportunities.</i></p> <p><b><u>Decision</u></b>  <b>Bourverie Hall Committee was awarded £2,974 towards the cost of purchasing new chairs.</b></p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grants criteria for 2011/12. Although the application does not demonstrate a specific link to the Community Area Plan the village hall is an important amenity for the</i></p>

	<i>people of Pewsey and the surrounding areas and a well used community resource.</i>
14	<u>Urgent Business</u> There was no urgent business for consideration.
15	<u>Future Meeting Dates and Close</u> The next meeting of the Pewsey Area Board was scheduled for Monday 14 January 2013, 7pm at Burbage Village Hall, Eastcourt Road, Burbage, SN8 3AJ The Chairman thanked everyone for attending.